

# 2004 Alaska Coastal Conservation Grants Request for Proposals

## **Overview Information**

**Federal Agency Name:** Alaska Region, U. S. Fish and Wildlife Service (USFWS)

**Funding Opportunity Title:** Alaska Coastal Conservation Grants Program

**Announcement Type:** This is an annual request for proposals from the USFWS Alaska Coastal Program.

**Funding Opportunity Number:** FWS# 701814R007.

**Catalog of Federal Domestic Assistance (CFDA) Number:** 15.630

**Key Date:** Proposal deadline: 5:00 p.m. Alaska Time January 31, 2004.

## **Full Text of Announcement**

### **I. Funding Opportunity Description**

The FWS Alaska Region Coastal Program is soliciting proposals for cooperative coastal projects with an emphasis on the watersheds of Southcentral and Southeast Alaska. Projects may involve habitat protection, restoration, research, public education, or other work benefiting coastal ecosystems. Projects may not involve political advocacy or litigation. We will give priority to projects which best meet the Coastal Program's mission to protect, restore, and promote public stewardship of coastal ecosystems for the benefit of fish, wildlife, and people. The program seeks to catalyze broad, innovative conservation partnerships, with particular focus on conservation efforts for migratory birds, anadromous fish, marine mammals, and endangered species and their habitats.

### **Examples of Recently Funded Projects**

- *Special Areas Inholdings Assessment*, Alaska Department of Fish and Game
- *Alaska Sea Duck Curriculum Development*, Center for Alaska Coastal Studies
- *Anchor River Watershed Coordinator*, Community Rivers Planning Coalition
- *Anchor River Strategic Land Conservation Program*, The Nature Conservancy and Kachemak Heritage Land Trust
- *Lake Miam ATV Trail Relocation*, Kodiak Soil and Water Conservation District
- *Southcentral Alaska Willow Guide*, Kenai Watershed Forum
- *Ship Creek Watershed Coordination*, Anchorage Waterways Council
- *Vegetation Mapping and Habitat Assessment on the Gustavus Forelands*, The Nature Conservancy
- *Juneau Green Zone Habitat Protection*, Southeast Alaska Land Trust
- *Southeast Alaska Invasive Plants Reconnaissance Survey and Community Education*, Sitka Conservation Society

### **II. Award Information**

The Alaska Coastal Conservation Grants Program awards approximately \$200,000 annually. Approximately twenty projects will be funded in 2004. We target projects that build broad conservation partnerships throughout south coastal Alaska. Since program inception in 2000, we have assisted partners on more than 100 projects, ranging from wetland, upland and stream habitat protection and restoration efforts to development of watershed-scale conservation plans, to species-specific conservation programs for Kenai Peninsula brown bears, amphibians, shellfish, and marine plants. Previous grant awards have ranged from \$1,700 to \$25,000, with an average award of \$12,000 since 2001. Previous grant award winners are eligible and previously funded projects are eligible to compete for supplemental funding with applications for new awards.

### **III. Eligibility Information**

**Eligible Applicants:** Applications are encouraged from nonprofit organizations, public and private educational organizations, state, local, and tribal governments and organizations. Applications are not accepted from for-profit organizations.

**Cost Sharing or Matching:** Grant requests typically do not exceed \$25,000. A non-federal match of 40% or more of the total project cost, either in cash or in in-kind services, is desired. Proposals with less than a 40% match will be considered, but will be ranked lower than comparable projects with a full match.

### **IV. Application and Submission Information**

#### **Address to Request Application Package**

All instructions for grant submittal are included in this document. Additional copies of this document may be found at: <http://alaska.fws.gov/fisheries/habitat/pdf/proposals.pdf>. Additional information on the USFWS Alaska Coastal Program can be downloaded at: [http://alaska.fws.gov/fisheries/habitat/pdf/general\\_coastal03.pdf](http://alaska.fws.gov/fisheries/habitat/pdf/general_coastal03.pdf). Hard copies of each can be requested from the agency contacts listed in Section VII of this document.

#### **Content and Form of Application Submission**

A complete application package will include the following 3 components:

1. A project proposal (4 pages maximum; described below)
2. A completed and signed Standard Form 424, SF-424A, and SF-424B (available at <http://www.whitehouse.gov/omb/grants/sf424.pdf>) The SF 424 and the CCR enrollment identified in item 3 below requires entry of a Data Universal Numbering System (DUNS) Number for your organization (available at no charge at [www.dnb.com](http://www.dnb.com) or at 1-866-705-5711).
3. Evidence that your organization has enrolled in the Central Contractor Registry (enroll at no charge at <http://www.ccr.gov>). Please include a screen print page from the Registry identifying your organization.

Questions regarding the mechanics of completing an SF-424 "Application for Federal Assistance" packet should be directed to Gary Goldberg, Agreements Specialist at phone: (907) 786-3408, Fax (907) 786-3923 or [Gary\\_Goldberg@fws.gov](mailto:Gary_Goldberg@fws.gov). Mr. Goldberg will *not* render advice dealing with allowability of costs or eligibility of cost matches or the valuation thereof.

#### **Proposal Format**

Project proposals should follow the format described below, and be no more than 4 pages in length. Proposals must be postmarked, faxed, or emailed no later than 5:00 p.m. Alaska Time January 31, 2004.

#### **Project Title**

#### **Funds Requested**

#### **Project Abstract**

Provide a clear description of the project in 100 words or less, including what you propose to do, where you will do it, and how it will benefit coastal ecosystems.

#### **Project Description**

- Describe how the project will promote the conservation of coastal ecosystems. Specifically, how will the project protect, restore, inventory, or enhance habitats for migratory birds, anadromous fish, endangered species, and/or marine mammals? Examples include habitat protection, restoration, or enhancement; habitat or resource assessment; or educational programs or products.
- Describe specific anadromous fish bearing streams, wetlands, migratory bird habitats, or other coastal resources that will benefit.

- Describe how project success will be measured. Measures include acres of protected, restored or enhanced coastal habitats, specific information on the creation and distribution of resource information and educational products, or contributions to and purpose of GIS products.
- Describe how the project will build partnerships for coastal conservation. Identify all federal and non-federal partners, and the nature of each partner's contributions, and how valuation of non-monetary or in kind matches or contributions was computed.

### **Project Location**

Describe the location of your project. Please include a map.

**Budget Narrative** (supporting the budget break down identified on the SF-424, 424A package identified in Section IV.2. above)

- A. Applicant's contribution (Include both monetary and in-kind services. Please indicate whether the funds are federal or non-federal).
- B. Other partners' contributions (Include monetary and in-kind services. Please indicate whether the funds are federal or non-federal)
- C. Funds requested from Coastal Program
- D. Total Project Cost (Sum of A, B, and C)
- E. Total value of non-federal contribution
- F. Total value of federal contribution
- G. Non-federal percent of total project cost [calculated as  $(E/E+F)*100$ ]

### **Proposal Contact**

Include name, agency or organization, address, phone, FAX, e-mail.

### **Submission Dates and Times, effect of missing a deadline**

Proposals must be postmarked, faxed, or emailed no later than 5:00 p.m. January 31, 2004.

### **Funding Restrictions**

Projects may not involve political advocacy or litigation. Reasonable indirect /administrative costs are allowable. Limited reimbursement of pre-award costs is allowable; such costs are incurred at the risk of the applicant should the grant application not be selected for funding.

### **Other Submission Requirements**

Applicants shall submit their proposal(s) via hard copy or electronically via fax or email to either of the addresses at the end of this document.

## **V. Application Review Information**

**Criteria:** Proposed projects must directly benefit USFWS trust resources in south coastal Alaska. Trust resources include wetlands, migratory birds; anadromous fish; endangered, threatened, or candidate species; species proposed for listing; and other declining or imperiled species. Applicants' proposed cost sharing will be considered in the review process, with those proposals meeting or exceeding the desired goal of 40% non-federal match receiving priority over similar projects not meeting match goals.

Proposals will be ranked according to the following evaluation factors:

- 1) Is the primary purpose of the proposed project to protect, restore, inventory, enhance, and/or educate about coastal ecosystems, habitats, or species?
- 2) How well does the proposed project provide specific, quantifiable benefits to anadromous fish, streams, recreational fisheries, wetlands, migratory bird habitats, or other Service trust resources?
- 3) How well does the proposed project foster the development of broad, innovative, non-adversarial conservation partnerships?
- 4) Can the proposed project's performance and success be clearly measured?

- 5) Does the proposed project include 40% or greater non-federal match?
- 6) Will grant funds be used primarily by non-federal recipients?
- 7) Is the proposed project area within established Alaska Coastal Program geographic boundaries?
- 8) Are more appropriate alternative federal funding sources available to support the proposed project?

**Review and Selection Process:** All proposals are initially reviewed by the Alaska coastal program staff. Proposals for Southcentral Alaska are then reviewed and selected for funding by members of the Southcentral Alaska ecoteam. Proposals for Southeast Alaska are reviewed and selected for funding by members of the Southeast Alaska ecoteam. Ecoteams are interdisciplinary teams comprised of USFWS biologists and managers from a variety of Service programs.

**Anticipated Award Dates:** Grant awards will be announced no later than March 1, 2004.

## **VI. Award Administration Information**

**Award Notices:** Award results will be provided to all applicants by mail or phone in March, 2004. Notice of a successful proposal is not an authorization to begin performance (pre-award costs are incurred at the recipient's risk).

**Administrative and National Policy Requirements:** All grants will include terms and conditions. These terms and conditions will be binding on the recipient and cover such areas as complying with all applicable federal regulations and reporting requirements (see following reporting section).

**Reporting:** Grantees are required to submit quarterly and final progress reports, annual and final financial reports, and Minority/Women-Owned Business reports. Grantees should be committed to tracking due dates and submitting all required administrative, financial, and progress reports on time, as will be identified in each grant award, in order to prevent suspension of award. During a grant suspension, any costs incurred by you or match or share contributions accomplished during the suspension window will be forever disallowed and ineligible for reimbursement under your award even if the suspension is removed.

## **VII. Agency Contacts**

Submit proposals and direct questions about  
Southcentral and Southwestern Alaska projects to:

John DeLapp  
Cook Inlet Coastal Program  
Anchorage Fish & Wildlife Field Office  
605 West 4th Avenue Room G-61  
Anchorage, Alaska 99501  
Phone: 907/ 271 1799  
Fax: 907/ 271 2786  
E-mail: john\_delapp@fws.gov

Submit proposals and direct questions about  
Southeast Alaska projects to:

Neil Stichert  
Southeast Alaska Coastal Program  
Juneau Fish & Wildlife Field Office  
3000 Vintage Park Blvd., Suite 201  
Juneau, Alaska 99801  
Phone: 907/586 7482  
Fax: 907/586 7099  
E-mail: neil\_stichert@fws.gov